



# TP STORAGE

## **STORAGE CHECK LIST**

The items we need to ensure we process your request as quickly as possible without any hassle:

- Copy of ID document
- Your contact address
- Contact details of a second person as an emergency contact
- Your own insurance cover for the duration of storage with TP STORAGE
- Padlock for your own secure storage unit

## **MOVING CHECKLIST**

### **Two months before moving:**

- Create that feeling of spaciousness by placing all excess furniture and non essential items into storage to help you sell your home.
- Read through our helpful hints and tips to assist in the planning of your move.
- Don't forget to start clearing those areas we all tend to not want to tackle; the loft, shed and garage.
- Place all important documents in archive boxes and label clearly, maybe worth putting some of these items into storage to make your moving day easier.

### **One month before moving:**

- Consider packaging those items that are not used frequently.
- Don't forget to register with a new doctor, dentist and school.
- You may wish to get your car serviced if you're traveling a long way.
- A local map of the new area to which you're moving may be useful.
- Contact your local utility suppliers to book meter readings.

### **One week before moving:**

- Confirm all details with your legal counsel that the moving date is on time.
- Check that all your packing is on schedule.
- Time to get friends and family to help!

### **The day before moving:**

- Place all the items you will need on the day, such as coffee making items, extension leads, overnight things such as toiletries and spare clothes, ladders, tape measure, packing materials etc.
- If moving yourself, ensure that the van hire company will have the vehicle available as early as possible on the moving day.
- Consider moving all boxes etc into one main area down stairs to save time on the day of moving.